WATTSBURG AREA SCHOOL DISTRICT
STUDENT CENTERED · FUTURE FOCUSED

STUDENT WITHDRAWAL FORM

Building Student In: **SHS**   **WAMS**   **WAEC**   **Out of District**

Student ID#: _____   Grade: _____   Special Ed (check if yes): ____

Student's Name: _____
          Last   First   Middle

Non-Resident: ____   Resident District: _____
(check if yes)   (If Non-Resident)

Withdrawal Code: _____   Withdrawal Date: _____   Last Day in Attendance: _____

District Exit Reason: _____   Post Dropout Activity: _____
(District Exit tab)   (Required for Dropouts)

Transferring To: _____
          School   Address

_____   Date Records Request Rec'd
          City   State

Transcript & Health Records Sent: _____   Summer Transfer
                                        Date   Summer Dropout

Form Completed By: _____   Date: _____

*To be completed by Building Secretary and sumitted to Child Accounting & PIMS Coordinator

Withdrawal Reason	Withdrawal Code	Exit Reason / Grad Stat	
Left w/out tranferring; quit or dropped out, not known to be continuing	WD01	A, B, C, D, O, R, W	Dropouts must also have Post-Dropout Activity field completed
Transferred to another PA public LEA, Cyber, instution	WD02	T	Use Note field to document where student transferred to.
Transferred to private, non-pub, out of state, homeschool	WD03	L	
Graduated w/diploma, rec'd GED or certificate	WD04	G	Auto populates through graduation process
Deceased	WD06	L	
Enrolled but did not show	WD09	H	Change to Transfer if re-enrolled before Oct 1
Summer Transfers: Any transfers after SY ends (last student day) are considered transfers for the following school year. Withdrawal date is 07/01/XXXX of new SY. Any withdrawals after the 1st day of school are not considered Summer Transfers unless the new school's year has not started yet.			
*PIMS Mobility Code: B - Summer transfer who never attended in the reporting SY			
Summer Dropouts: Any dropouts after SY ends are considered dropouts for the following school year. Withdrawal Date is date deemed a dropout. Re-enrollment before Oct 1 changes them to a Transfer.			
*PIMS Mobility Code: A - No Show or Dropout who never attended in the reporting SY			

REV 04-2022